



LOP 102 Emergency Procedure Fire Alarm Activated

The Base has an Early Warning Evacuation SYSTEM (EWES) installed.

There are *two* (2) panels, the main control panel in the storeroom the other is a mimic panel in the radio room mounted on column near the chart table. There are twelve (12) detectors throughout the building, a detector will set off the system within seconds of detecting smoke, and three (3) alarms will sound within the building.

Procedure: Fire Alarm Sounds

When the fire alarm is activated the Watchkeeper is to check the mimic panel in the radio room for location of fire/detector. The Watchkeeper and any other personnel in the radio room are to proceed downstairs removing the fire extinguisher mounted on wall outside the door to the radio room (mezzanine level) and proceed to the bottom of the stairs with extinguisher.

Visually check for safe exit via front/rear or training room doors, if confident of safe exit then decide whether to attempt to extinguish fire or exit building.

If fire cannot be extinguished, then ensure that all persons are evacuated from building and phone emergency 000. (See LOP 103 Evacuation Procedure of Forster Tuncurry Base)

If fire can be extinguished or it is a false alarm the alarm can be reset on main control panel by following procedure on front cover of the main panel.

Contact Unit Commander, Deputy Unit Commander or Operations Officer, ROM and advise them of situation.